

DELTA STATE UNIVERSITY

PRESIDENT'S CABINET

Minutes

Meeting date: June 17, 2019

Members in attendance: President William LaForge, Dr. Vernell Bennett, Ms. Tricia Killebrew, Mr. Mike Kinnison, Dr. Charles McAdams, Dr. Beverly Moon, Mr. Cetin Oguz, Dr. Michelle Roberts, Mr. Jamie Rutledge, and Ms. Elizabeth Swindle (recorder – Ms. Claire Cole)

Members not in attendance: Mr. Rick Munroe

Guests: None

Call to Order: A regular meeting of the President's Cabinet was held in the President's Conference Room on June 17, 2019. The meeting convened at 1:30 p.m. with President LaForge presiding.

APPROVAL OF THE MINUTES

On motion by Ms. Swindle and seconded by Mr. Rutledge, all Cabinet Members present and participating voted unanimously to approve the Minutes of the Cabinet Meeting held on June 10, 2019.

GENERAL OVERVIEW

- President LaForge gave an overview of the activities and events from the past week. President LaForge met with Dr. Shelley Collins and Mr. Chip Mitchell to discuss Delta State's signature conference, the International Conference on the Blues. The Major Foundations Task Force held a meeting last week, and the Office of Admissions hosted high school counselors from Northwest Rankin High School. President LaForge met with Ms. Emily Havens to discuss GRAMMY Museum® Mississippi activities and ways Delta State can partner with GRAMMY Museum Mississippi on programming.
- Mr. Kinnison gave an update on Athletics. The Department of Athletics is immersed in camp season. Mr. Kinnison has conducted one interview for the Head Coach of the baseball team, and he will conduct two more this week.
- Mr. Rutledge gave an update on facilities projects. The Aquatics Center pre-planning meeting occurred last week. The schematics for the project should be completed in the next month, and he hopes to begin the project in September. Delta State received the rebate check today for the lighting project in Bailey Hall, and the rebate check allowed for the total spent on the project to be \$150. The notice to proceed for the Walter Sillers Coliseum project was received, and the project can commence on July 1. A lighting project will occur in Walter Sillers Coliseum during this time, as well, and, it will cost approximately \$3,000 to \$4,000. The roofing project for the Fielding L. Wright Art Center and Holcombe-Norwood Hall will advertise for three weeks beginning tomorrow. The Hill Apartments project should be completed by July 20. The sidewalk project bidding will take place in January. The Legislative Facilities Tour with members of the legislature and Bureau of Buildings will take place on June 26 beginning at 11:00 a.m.

- President LaForge shared with Cabinet Members some of the meetings and events planned for the week. President LaForge will participate in a conference call for the NCAA Board of Governors Ad Hoc Committee on Sports Wagering on Tuesday. On Wednesday and Thursday, President LaForge and a few of his vice presidents will be in Jackson for the IHL Board meeting and their constituency group meetings.

CABINET TOPIC

Visioning Principles #3-5Dr. Bennett, Dr. McAdams, and Mr. Rutledge

Dr. Bennett, Dr. McAdams, and Mr. Rutledge presented to Cabinet Members an end-of-year update on the progress of addressing the goals for Visioning Principles #3-5 as established at last year’s Cabinet Advance (see reports). President LaForge expressed this exercise allows for Cabinet members to be held accountable for their goals.

BUSINESS

Action

None

Discussion

Golf Course Development..... Mr. Rutledge

Mr. Rutledge shared with Cabinet members a summary on the golf course development. Last year, Delta State was in negotiations with a vendor on the development; however, the negotiations fell short of Delta State’s expectations and the negotiations ended. With the help of IHL, Delta State strengthened the RFP and re-advertised. The Executive Committee met with potential vendors, and they have chosen a vendor to start negotiations with on the development. Next week, representatives from Delta State, the chosen vendor, and IHL will meet to discuss the next steps which includes the feasibility study. IHL will choose the firm to conduct the feasibility study, and the vendor will pay for the study. Once the feasibility study is underway, Delta State will enter a Memorandum of Understanding with the vendor. Upon completion of the feasibility study, the vendor will create a development plan around the findings. Their plan will be evaluated and approved by IHL and Delta State prior to the two parties entering into a contract. Mr. Rutledge hopes to finalize these steps by December. President LaForge informed Cabinet members the process will be transparent, and more information will be released in due time. The chosen vendor cannot be named until the awarding of the contract is given.

Additional information

- Dr. Roberts informed Cabinet members of the schedule change for Cabinet Advance. Instead of two days, Cabinet Advance will be one day on Tuesday, July 9. The Executive Committee finalized the discussion topics, and they are the Scholarship Management Task Force, Campus Master Plan, and the Strategic Plan.
- Dr. Moon shared with Cabinet members the new sun shades offered by Graduate and Continuing Studies. Each sun shade is \$15, and the money received will be put into the advertising budget.

INFORMATIONAL/CALENDAR ITEMS:

- Orientation Session II, June 24
- Cabinet Lunch at Young-Mauldin Dining Hall, June 24, 12:30 p.m.

- Fourth of July holiday, July 4-5
- Orientation Session III, July 8
- Cabinet Advance, July 9, Sanders Studio (Cleveland)

NEXT MEETING:

- Next Cabinet Meeting – Monday, June 24 at 1:30 p.m.
- Next Cabinet Meeting Topic – Visioning Principles #6-10 (Dr. Bennett, Dr. McAdams, Ms. Killebrew, Mr. Kinnison, Mr. Munroe, and Mr. Oguz)

Adjournment: The meeting adjourned at 3:01 p.m.